



Republic of the Philippines  
**Department of Education**  
 MIMAROPA REGION  
 SCHOOLS DIVISION OF MARINDUQUE

Department of Education  
 Division of Marinduque  
**RECORDS SECTION**  
**RELEASED**  
 Name: \_\_\_\_\_  
 Signature: 003745  
 Date: SEP 27 2024

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

TO: Asst. Schools Division Superintendent  
 Chief Education Supervisors  
 Public Schools District Supervisor (Santa Cruz South)  
 Public Elementary and Secondary School Heads Concerned  
 All Others Concerned

FROM:   
**LYNN G. MENDOZA, EdD**  
 OIC, Schools Division Superintendent

SUBJECT: **SAFE SCHOOLS ON WHEELS CUM 3<sup>RD</sup> QUARTER REGIONAL DRRM MEETING**

DATE: September 26, 2024

1. Pursuant to Regional Memorandum No. 24, s. 2024 titled Conduct of Safe Schools on Wheels: Provision of DRRM Preparedness Training for Select Island Schools of MIMAROPA Cum Regional DRRM Quarterly Meeting, the Regional Office through the Education Support Services Division – Disaster Risk Reduction and Management (DRRM) and in Coordination with the School Governance and Operations Division – DRRM shall conduct Safe Schools on Wheels cum 3<sup>rd</sup> Quarter Regional DRRM Meeting on October 2-4, 2024 in the six (6) island elementary and secondary schools in Santa Cruz South District.
2. The Safe Schools on Wheels, a regional initiated activity is anchored to DepEd Order No. 33 , s. 2021, the School-Based Disaster Preparedness and Response Measures for Tropical Cyclones, Flooding and Other Weather-related Disturbance and Calamities, which aims to address the vulnerability by introducing a mobile DRRM service that brings essential disaster preparedness such as trainings on Basic Life Support, Orientation on Disaster Preparedness, directly to schools.
3. The activity aims to achieve the following objectives:
  - a. provide participants with needed knowledge and skills in identifying, assessing and recognizing potential hazards as well as how to respond, mitigate and manage associated risks;
  - b. provide participants with basic first aid techniques to effectively respond to injuries and emergencies; and

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- c. conduct awareness activities on emerging and seasonal illnesses and the ways to combat them.
4. Participants in this activity are the students, teaching and non-teaching personnel of the six (6) island elementary and secondary schools concerned.
5. Attached as Enclosures are the following:
  - a. Itinerary of Travel
  - b. Activity Matrix
6. Immediate dissemination of and compliance with the contents of this Memorandum are desired.

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Enclosure 1

**ITINERARY OF TRAVEL**

DATE/TIME	ACTIVITY	RESPONSIBLE PERSON
<b>October 2, 2024</b>		
07:00 AM – 9:30 AM	Travel time from Boac to Maniwaya Island and Courtesy Call to District Supervisor of Sta. Cruz South District	Regional and Division DRRM Coordinator
10:00 AM – 12:00 PM	Conduct of Safe Schools on Wheels and Distribution of DRRM Supplies (Mongpong ES and Mongpong NHS )	Regional and Division DRRM Coordinator
01:00 PM – 03:00 PM	Conduct of Safe Schools on Wheels and Distribution of DRRM Supplies (Polo ES and Polo NHS )	Regional and Division DRRM Coordinator
3:00 PM – 5:00 PM	Conduct of Safe Schools on Wheels and Distribution of DRRM Supplies (Maniwaya ES ), Courtesy Call to School Head of Maniwaya NHS and Coordination meeting for the conduct of Safe Schools on Wheels Proper	Regional and Division DRRM Coordinator
<b>October 3, 2024</b>		
08:30 AM – 12:00 PM	Conduct of Safe Schools on Wheels Proper (Maniwaya NHS)	Host Schools/Regional and Division DRRM Coordinator
01:00 PM – 3:00 PM	Travel time to Boac	
03:30 PM – 05:30 PM	3 <sup>rd</sup> Quarter Regional DRRM Meeting Balar Events Place	Regional and Division DRRM Coordinator
<b>October 4, 2024</b>		
	Travel Time	

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**ACTIVITY MATRIX**

DATE/TIME	ACTIVITY	RESPONSIBLE PERSON
October 3, 2024		
08:30 AM - 9:00 AM	Opening Program Philippine National Anthem Ecumenical Prayer DepEd Quality Policy Statement DepEd MIMAROPA Hymn SDO Marinduque Hymn  Opening Remarks  Roll-Call/Presentation of Participants, Facilitators and Member of the PMT  Statement of Purpose  Message  Photo Opportunity	AVP/PMT (Host School)  <b>Anna Liza M. Retardo</b> Principal I  <b>Edgar H. Loto</b> Division DRRM Coordinator  <b>Lolaine B. Bagsic</b> Regional DRRM Coordinator  <b>Constancia R. Vasco</b> PSDS Sta. Cruz South District
09:00 AM - 11:00 AM  11:00 AM - 12:00 PM	Activity Proper: Conduct of Safe Schools on Wheels a. Bandaging  b. Dengue Awareness	<b>Jonah Roger O. Amores</b> Division DRRM Coordinator (Puerto Princesa City)  <b>Dr. Rica Mai O. Larga</b> Division Medical Officer III

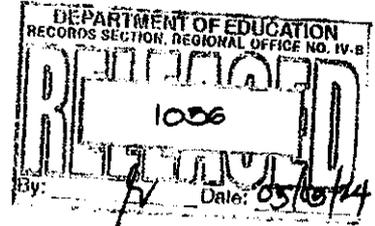
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Republic of the Philippines  
**Department of Education**  
MIMAROPA REGION



Office of the Regional Director

March 5, 2024

**REGIONAL MEMORANDUM**

No. 24, s. 2024

**CONDUCT OF SAFE SCHOOLS ON WHEELS: PROVISION OF DRRM  
PREPAREDNESS TRAINING FOR SELECT ISLAND SCHOOLS OF MIMAROPA  
CUM REGIONAL DRRM QUARTERLY MEETING**

To: **SCHOOLS DIVISION SUPERINTENDENTS  
ALL OTHERS CONCERNED**

1. Floods, tropical cyclones, and major earthquakes, though not always destructive, are the deadliest and costliest of hazards. The most terrible consequences are deaths and injuries in schools. From SY 2009 to 2023, the top three hazard exposures of schools are tropical cyclones, floods, and earthquakes (DepEd EBEIS;2009-2013).
2. Recognizing the vulnerability of schools to various hazards, this Office, through the Education Support Services Division-Disaster Risk Reduction and Management (DRRM) in coordination with the Schools Division Offices-DRRM, shall conduct the Safe Schools on Wheels: Provision of DRRM Preparedness Training for Select Island Schools of MIMAROPA cum Regional Quarterly Meeting.
3. The Safe Schools on Wheels, a regional initiated activity is anchored to DepEd Order No. 33 s. 2021, the School-Based Disaster Preparedness and Response Measures for Tropical Cyclones, Flooding and Other Weather-related Disturbance and Calamities, which aims to address the vulnerability by introducing a mobile DRRM service that brings essential disaster preparedness such as trainings on Basic Life Support, Orientation on Disaster Preparedness, directly to schools. This project recognizes the need for a comprehensive and accessible solution that goes beyond traditional emergency plans.
4. A maximum of one hundred (100) selected Grade 9 students of the identified school shall be allowed to participate in the activity. Preferably, the training shall be conducted during MAPEH period only.
5. The seven (7) Schools Division DRRM Coordinators and two (2) Division School Health Personnel of the host division shall serve as facilitators during the conduct of the quarterly activities.

**DepEd**  
**MATATAG**



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6. For the quarterly meeting, the agenda are the following:
  - i. Presentation of Division Accomplishments, Plans & Priorities per quarter;
  - ii. Budget Utilization Report;
  - iii. Preparatory meeting for the conduct of Safe Schools on Wheels.
7. For the Conduct of Safe Schools on Wheels, the activities are the following:
  - i. Student Led Hazard Mapping
  - ii. First-Aid Training for student-participants.
8. The schedule of the activity is as follow:

Target Host Division	Quarter	Target Date of Activity
Oriental Mindoro	1 <sup>st</sup> Quarter	April 3-5, 2024
Romblon	2 <sup>nd</sup> Quarter	July 3-5, 2024
Marinduque	3 <sup>rd</sup> Quarter	October 2-4, 2024
Palawan	4 <sup>th</sup> Quarter	November 20-22, 2024

9. The Host Division shall identify the school and is requested to assist in the successful conduct of the above-cited activity. School must be in a far-flung area or an island school.
10. The Regional Office shall download the Program Support Funds for the activity. A Letter of Acceptance shall be requested for such purpose. Travel and incidental expenses of the participants shall be charged to their respective DPRP Funds.
11. For any clarification you may contact Esmeraldo G. Lalo, EdD, Chief Education Supervisor, Education Support Services Division; and Lolaine B. Bagic, Project Development Officer II at mobile numbers 0917-188-2704 and 09399298684, respectively.
12. For information and proper guidance.

  
**NICOLAS T. CAPULONG, PhD, CESO III**  
 Director IV  
 Regional Director

KSSD-LBB